

2019/2020 ANNUAL REPORT





FIRSTLY

WHO WE ARE

OUR GUIDING AIMS

The Surrey Hills Neighbourhood Centre provides an inclusive, supportive and caring environment which promotes lifelong learning, personal development and well-being.

SERVICES

To provide a rich range of programs and activities that meet community needs and interests, and provide opportunities for individuals and groups to connect with others in the community and promote social cohesion.

COMMUNITY LEARNING

To be an organisation which promotes life-long learning, personal development and well-being in a culturally diverse community.

PROCESS

To be a trusted and transparent organisation, operating in a responsive and collaborative manner.

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THE CHAIR OF THE SHNC BOARD

Last year we celebrated 40 years of being a key point of contact and support for the local Surrey Hills neighbourhood. We launched into the 2019/2020 year with enthusiasm and hope.

TIM O'LEARY

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CHAIR'S REPORT

TIM O'LEARY

Last year we celebrated 40 years of being a key point of contact and support for the local Surrey Hills neighbourhood. We launched into the 2019/2020 year with enthusiasm and hope.

One example of this was the Surrey Hills Music Festival celebrating its 10th year in November. The Board thanks the Music Festival Steering Committee and volunteers for delivering one of our best festivals, still fresh and successful after 10 years.

In 2019 we not only auspiced a successful new initiative, that supports victims of domestic violence, You Matter, from the Surrey Hills community, we also saw You Matter successfully transition to become an incorporated entity in their own right. We are proud of the role we were able to play in facilitating You Matter and will continue a close relationship with them in future.

Although constricted by physical space the first half of the 19/20 year was highly successful and we were buoyed to carry on into the new year. Early in the 2020 new year the world and our local world began to change with the reports of the COVID-19 virus. At first just general cautiousness impacted on our activities then social distancing meant we had to not only limit numbers in attendance but eventually cease all gatherings in and about our centre. The impact of this has been dramatic – in a centre that depends on and seeks every opportunity to encourage social interaction, and which many people depend upon for their connectedness with others we had to cease doing much of what is our core business.

A word that has been rejuvenated in our language is pivot. Surrey Hills Neighbour Centre pivoted.

Staff and tutors quickly organised for many activities to be delivered online. Many tutors were able to quickly switch to online, some activities were easier to deliver online but other required some thought and assistance with technology and new modes of delivery.

Ms Shima Ibuki and all the staff worked determinedly and beyond expectations to ensure that the SHNC continued to stay relevant.

Disappointingly the COVID-19 pandemic meant we had to cancel the Anzac Day Dawn service in Surrey Gardens - a cooperative event with other local organisations that was attended by thousands. We hope that by Anzac Day 2021 conditions will allow us to recontinue this event. Unfortunately at this stage it looks unlikely that our music festival will go ahead this year at least in its normal format.

During the first round of lockdown restrictions the Board, volunteers and staff undertook an exercise of ringing every one of our over 700 members to check on their wellbeing, ask if any assistance was needed and advise of continuing online activities. This was much appreciated by members and was rewarding for Board members to make contact and receive feedback.

Viv's Kitchen, a successful activity, provided fresh cooked meals for people in need. Sadly that ceased physical operations as health and safety issues made it prudent to stop gatherings of any type. The volunteers are still enthusiastic and looking forward to recommencing again when restrictions are eased and it is safe to do so.

The Asylum Seekers Resource Centre Foodbank continued to grow at the centre.

OUR PERFORMANCE

For the first half of the year 19/20 we again struggled with space and facilities limits on many activities. Council has undertaken an extensive program of expansion, improvement and refurbishment of other neighbourhood centres and community facilities. We would have liked to see a significant allocation for capital works for SHNC in the Council Budget for 20/21. This was not to be. However we remain hopeful and eagerly await our turn in the capital works queue.

We had planned to undertake our 3 yearly major review for our Strategic Plan in March /April. This was also one of the casualties of the pandemic. We decided we wish to do it in person with an external facilitator. We have had to postpone this further into the future due to safety issues. In addition the ongoing uncertainty and lack of clarity about what the post lockdown environment for our activities will be like has forced us to postpone strategic planning until we have slightly more understanding of likely scenarios.

Fortunately our existing plans have not held us back although much energy has gone into responding to changing demands of the pandemic.

One of the core purposes of the SHNC is to contribute to peoples' health and well being by fostering connections in our local community. This is particularly important in a time of social isolation when our community, many of who are already cut off to some extent by age and living arrangements are further removed from contact being unable to gather at the many activities our neighbourhood centre is known for. Due to our unique position, in the Union Road precinct and adjacent to a major rail station, we are recognised not only for our organised activities but as a place that people can meet informally in our small outdoor seating areas. This too has been restricted.

Despite the physical shutdown in the final half of the year we have returned a modest surplus on our budget. We are appreciative of the federal and state financial support initiatives for pandemic affected businesses.

Our local parliamentary representatives have continued to be supportive of our aims but also

in many in practical ways, Mr Paul Hamer MP our state member and Mr Josh Frydenberg MP the Federal Member.

We have continued to nurture existing relationships and build new ones with local and relevant organisations including, Mont Albert Surrey Hills Rotary (MASH), Bendigo Bank, Ross Hunt, Coles Local, and many other Union Road Traders.

We continue our productive relationship with Boroondara Council. Our priority for this coming year is a joint formal planning process with council for improved buildings and increased physical capacity for SHNC. Once again we thank Councillor Jane Addis for her interest in SHNC and continued support.

Thank you to all the Neighbourhood Centre Board Members: Nathalie Ng, Deepak Bharadwaj, Peter Piantoni, Lynn Pickles, Ruth Silva, Chris Bowyer, Chris Callanan, Jo Cave, Patrick Steele and Ian Anderson. Members have been enthusiastic and generous with their time and expertise. The last half of the year with the pandemic has tested our resilience and we as a group have risen to the challenge. I know there are reserves of energy remaining to work hard in the recovery from 2020's harsh lessons.

We farewell Ruth Silva and Ian Anderson who are retiring and thank them for their work over the years and their offers to continue as volunteers. Patrick Steele joined the Board after two years of adding practical and advisory value on the Surrey Hills Music Festival Steering Committee.

Let us hope that 2021 will see us back to social gatherings like our successful Trivia night, Twilight Markets and Music festival. Perhaps changed with local innovations to accommodate health risks.

The skills, good will and organisational agility that SHNC has built up over the last 40 years will, I am sure give us a solid foundation to not only survive the immediate unknown but thrive and continue to nurture our local community in the changed environment of the coming years.

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SHIMA IBUKI

MANAGER'S REPORT

This year has thrown some unprecedented challenges at the Centre and at our local community, but these difficulties have also provided opportunities for our organisation to demonstrate our strength and agility.

OUR CENTRE IN NUMBERS

646



PEOPLE USE OUR
CENTRE IN AN
AVERAGE WEEK

238



VOLUNTEERS ARE
REGISTERED WITH
OUR CENTRE

46



PROGRAMS RUN
ON AVERAGE
EVERY WEEK



THE VALUE OF
SERVICES RETURNED
TO THE COMMUNITY

It feels like there are two distinct parts of the past year: pre COVID-19 and COVID-19.

While COVID-19 has been incredibly disruptive and has required changes to our operations and our focus

in a short time frame, I feel that the work we have done during restrictions has been valuable and reassuring to many of our members and to our local community.

In a way, COVID-19 has helped us to look further

outwards from our organisation by extending our care to everyone who has needed support, regardless of their being a member of our organisation or part of the wider community.

OUR MAIN AREA OF EXPERTISE

Caring for people

There were new faces too in the office. We have a wonderfully collaborative team

Pre-COVID-19 in 2019 the Centre followed its usual busy calendar of events. After last year's AGM in September the Centre turned its focus on the delivery of the 10th Surrey Hills Music Festival which was a standout festival for its attendance levels and diversity of performers.

I would like to thank my fellow Surrey Hills Steering Committee members who supported the Director Jenny Gay. They were Alison Dews (Treasurer), Louise Ambry, Wing Chong, Jonathan Siow, Jo Cave and Patrick Steele. There were also many volunteers who contributed to the success of the two lead-in events with Grace Knight and Amity Dry, and the full day and night of music that took place in multiple venues on Saturday 16 November. We are grateful to our sponsors including major event sponsors Bendigo Bank, Ross-Hunt Real Estate and City of Boroondara; and to the many people who volunteer so that a day of free music and entertainment can be provided to the community.

You can look forward to a smaller festival early next year in addition to the usual larger event later in November.

Last year we introduced the first of what was to become a new series for the Centre called Community Conversations. Our first guest was the former state premier and Surrey Hills resident Jeff Kennett interviewed by the Centre's former Chair Peter Hall. Our next guest, Gabriel Gate, is on hold until we can hold events back at the Centre. We are grateful to the Boroondara Annual Community Strengthening Grants Program for their funding which will carry our



conversation series forward into 2021, even if they take place on a digital platform.

We continued to support Viv's Kitchen, our community meals program run by the energetic Viv Bortot and her brilliant volunteers. I've sat down with some of the guests and volunteers and experienced for myself the warmth, acceptance and companionship offered every week to people who are socially isolated or experiencing hardships that prevent them from having access to regular healthy meals. We hope that Viv's Kitchen will be able to resume soon.

It was a pleasure meeting regularly with the You Matter founders Rochelle Anderson and Maxine Gross, along with Chris Young and Tim O'Leary from our Centre. We shared the excitement of their venture as it grew exponentially and we are proud of their ongoing work now as an independent association and partner of the Surrey Hills Neighbourhood Centre.

Every year we attract new volunteers who make significant contributions to our organisation and last year was no different. Mary Apps responded to our listing with the Boroondara Volunteer Resource Centre and joined us in the office - along with her husband David. David and

Mary are like many of our volunteers: they continue to surpass our expectations, they are resourceful, they are dependable and they understand how to work independently in a way that supports and doesn't hinder us. We are so indebted to them.

Andrew Smolka is another volunteer who has done a lot in maintenance work around the Centre - including fixing much of our cabinetry that keeps falling apart, replacing and repainting sagging shelving, replastering holes in our walls - and anything else we ask him to do.

The first real impact around COVID-19 affected the 2021 Surrey Hills ANZAC Dawn Service. The Committee, comprising myself as Chair, Lynette Giddings from the Surrey Hills Progress Association, Chris Callanan from the Surrey Hills Neighbourhood Centre, Nicole Osner and Chris Hampton-Chubb from the Mont Albert and Surrey Hills Rotary Club, and residents Cameron Hardiman, Yvonne Bowyer, and Andrew Bennetts, were disappointed to see months of planning end in the event cancellation, but we are looking forward to picking up our work hopefully for 2021. I would also like to thank Navy Health, Bendigo Bank, Ross-Hunt Real Estate and Coles Local for their support of the event.

In March the Centre decided it would be in the best interests of its members and staff to move classes and activities online. Most of our members and participants supported our caution and shortly after our decision the state government officially closed all community organisations.

I am so impressed with the willingness of so many of our tutors and members in learning new technology skills and adapting to an online environment. For many tutors and certainly for many members, the idea of teaching and being taught online was initially very daunting.

People attend places like the Neighbourhood Centre because they value face to face contact and the opportunity to build relationships around their attendance. While the Centre staff, tutors and members scrambled to put online courses in place, I noted the patience of everyone in working through these challenges, the frustrations of online learning offset by the understanding that it was as equally important for everyone to stay in touch with each other as the progression of the learning component. Around one third of our participants are now online which is a great effort.

The Centre picked up another two community initiatives during COVID-19: Community Help, where volunteers were matched to vulnerable people to provide weekly meal and care packages, and run errands or shopping; and the Boroondara Make and Spread Kindness (M.A.S.K) Collective, where volunteers make and distribute reusable masks for people who can't afford or access masks easily. Thank you to all the volunteers including my fellow organising committee members Gosia Gibson, Sally Derham, Faye and Jade Devlin, Yvonne Bowyer and Alison Dews. Thank you to Coles Local and Paul Hamer MP for their support of this.

Two lockdown editions of the Surrey Hills Neighbourhood News were distributed during this period, sharing personal reflections on what COVID life has been like for the people around us. Thank you to Bill Chandler the editor, and our usual and additional deliverers who helped make this happen. From the feedback we received, our local news cheered many residents.

We continue to do our best to serve our members and our community going forward under these unprecedented circumstances. We look forward to good news from Boroondara Council around their investment in our buildings which will enhance our capacity, similar to other Boroondara community centres who have received significant refurbishments and rebuilds.

I would like to thank my wonderful staff: Melanie Marson and Ruth Craig-Brown on front desk, Chris Young on accounts, Mary Scopas on programming before she left to continue further study, and Alison Dews for bridging that role before we welcomed Jan Jacklin. They are an incredible team. Thank you to our Board for their ongoing and consistent support and enthusiasm.

Thank you to our peak body Neighbourhood Houses Victoria, Nikki Maddern from the Network of Inner East Community Houses, Councillor Jane Addis and Council officers Fiona Brown and Caddy Purdy from the Department of Community Planning and Development. We also benefit from the support of Paul Hamer, Member for Box Hill and the Hon Josh Frydenberg's MP's Office. Lastly thank you each and everyone for your contribution towards our Centre and our wonderful community.



MEET OUR NEW PROGRAM MANAGER

For more than two decades I've enjoyed a career in marketing communication, events and hospitality. As a local I've admired the work of the Surrey Hills Neighbourhood Centre and I'm thrilled to be part of the team.

JAN JACKLIN

JAN JACKLIN**3**

MEET OUR PROGRAM MANAGER

Jan Jacklin is a familiar face in Surrey Hills and she is the newest member of the team at the Neighbourhood Centre.

Jan and her sister developed Reunion Café five years ago, and also opened Providence Melbourne next door.

With a background in marketing, events and communication Jan was recently appointed as the Marketing and Program Coordinator.

"I've got great respect for the role the Centre plays in the community," Jan said.

Jan lives locally and has been a member of the Centre for a number of years.

"I've always been impressed by the terrific range of courses and workshops offered and how the local community has embraced signature events like the Surrey Hills Music Festival.

"I've had a varied career working in media, local and state government as well as business and I can see all my skills being relevant to my role at the Neighbourhood Centre.

"I'm looking forward to meeting more of our members, volunteers and tutors and ensuring the Centre stays deeply connected to the community."

VELDA PALAZZI

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DRAWING ON NEW SKILLS

Taking her drawing class online was a challenge that tutor Velda Palazzi was happy to embrace.

Velda is a familiar face around the Centre. Velda has been an art tutor at the Centre since 2006, leading 4 classes a week in watercolour, drawing and acrylics.

When stage 4 restrictions were introduced, Velda and her students were keen to continue their weekly drawing class online.

While some students were quite familiar with the technology to work online, others were more reticent. However, there was enormous will to overcome any difficulties and for the class to proceed.

With the support of Centre staff, the technical issues were worked out and the class moved onto Zoom, very successfully.

Velda said the move online meant she had to adapt her teaching style and the way she interacted with the class.

"I couldn't move around and check on students' work as I would in person. Each student had to hold up their work to the camera and so I could see it. But when they showed me their drawing, I was actually seeing a mirror image, so I had to have my wits about me when I gave my feedback," she said.

"The class has continued to produce good work. We have some very talented artists in the group and it has been important for all of us to keep the class going."

Velda believes there are three equally important reasons people come to classes – to learn, to socialise and for relaxation.

"We delight in seeing one another pop up on screen as the class begins," she said.

An unexpected bonus of the online class has been that students have got to know each other even better.



"While some students have been coming to class for more than a decade, the online classes have brought us into their homes. We've seen the individual spaces where everyone is working; the art on their walls, their photographs, sometimes their pets, and we've learnt a little more about each other," Valda said.

"It's been so positive for everyone."

Velda will continue her drawing class by zoom in term 4 and will add her watercolour class to the online schedule as well.

COMMUNITY PROJECTS

5 | THE M.A.S.K. COLLECTIVE



THE STORY BEHIND THE M.A.S.K. COLLECTIVE

A local community project has made and distributed more than 650 masks to people in need.

The Boroondara Make And Spread Kindness (M.A.S.K) Collective was an idea that began organically and grew into a full scale project volunteer project.

Local resident Gosia Gibson responded to a Facebook post from a Fitzroy based organisation asking for donations of material to make into reusable fabric masks.

The concept resonated with Gosia. Her mother was a critical care doctor in the United States and as well as working on the frontline, she was also sewing masks and gowns for hospital staff because of the severe shortage of Personal Protective Equipment.

Gosia put a call out to her own network via facebook, and her house became a local drop off point for fabric.

"Lots of people responded by donating fabric," Gosia said. "In fact there was so much material, it was too much for the man who'd put up the initial post, so I wondered what to do from there.

"I was approached by Shima Ibuki, Manager of Surrey Hills Neighbourhood Centre who offered a partnership with the Centre to create the community mask project in Boroondara."

Shima said it was important to support the community project because it aligned so well with the role of the Centre.

"When the project started, reusable masks were difficult to source. We knew not everyone could afford to buy a mask, and in lockdown it would be even more difficult for some people to obtain a mask."

The Neighbourhood Centre helped put a framework around Gosia's idea and guide the process.

The M.A.S.K. Collective came together quickly. A steering committee was formed comprising Faye Devlin, Jade Devlin, Sally Derham, Yvonne Bowyer, Alison Dews as well as Gosia and Shima. Another appeal was made via social media for volunteers, sewing machines, more fabric and cash donations.

"Making the masks has been a mammoth exercise in logistics," Gosia explained.

Once the fabric is collected and washed it is distributed to the cutters. The fabric is cut into pattern pieces. The cut pieces are collected, packs are prepared and dropped off to the sewers. The fabric is sewn into masks compliant with standards set out by the Department of Health and Human Services. The completed masks are collected, washed and packed into bags along with care instructions and information on Covid 19. The packaged masks are then distributed to vulnerable members of the community.

Coles Local allowed a display table to be set up in store, with the free masks available for people in need.

At the time of writing, production of masks was in full swing and more than 650 masks had been made.

Lisa Ryan (pictured opposite page) was one of the volunteer sewers. She made more than 155 masks, using fabric from her 'stash'.

"During the first lock down I made a quilt, and when the second lock down came I was looking for another project."

Lisa said she was dismayed by the amount of disposable masks discarded and lying around. "It broke my heart."

Lisa set up a mini production line at home to sew the masks, and in the process re-discovered fabric she had not seen for years.

"Some of the fabric moved with me from Melbourne to the US twice, and from Perth to Melbourne. It felt good to use it and make something important."

Elastic was difficult to source in Melbourne, but interstate friends sent supplies and Lisa was busy cutting, pinning and sewing for weeks.

"The M.A.S.K. project kept me busy and it was fulfilling to produce something worthwhile.

Gosia agreed. "It was a very rewarding project to be part of."

6

COPING WITH COVID

Callum Craig-Brown

Aged 12

What does life look for you under lockdown?

The most difficult thing is coping with school work because when you're at school you can just ask the teacher for help and they will help you get a better understanding.

Have you been working on any iso projects?

I haven't really been working on any projects except for school work and some mini projects such as making a basketball rebounder for my basketball hoop.

What have you learnt during this time?

The thing I have learnt during lockdown is to appreciate that all your loved ones are still alive and the more we stay apart the sooner we will be back together.

What are you looking forward to when restrictions are lifted?

I am looking forward to seeing my Nanny and Pa and all my friends again. Also, getting back to doing all my activities outside of school, mainly basketball.

And what are you looking forward to when the Neighbourhood Centre re-opens?

I'm looking forward to seeing all the staff at SHNC and popping in to see my Mum.



Melanie Marson

Aged in her 30s

What does life look like for you under lockdown?

My husband and I are fortunate enough to still be working. We have 2 little boys at home, so it's been a challenge figuring out the working from home logistics. During this time, we've embraced going for bike rides and spending as much time in nature as possible.



What has been the most difficult thing to cope with during this time?

Not being able to see my parents, hands down the hardest part.

Have you been working on any iso projects?

We're currently undertaking a major renovation on our home, so any spare time has been spent trying to finish that so we can move back home.

What have you learnt during this time?

A lovely thing I've learned about my lockdown experience is that – in a time where I thought I'd feel so lonely - I've actually never felt less alone. When I talk to friends and family, that throwaway question 'how are you' is now so heartfelt and we just don't stop thinking about each other. Ever. We consider people outside our immediate circle like never before. It feels like the world's suddenly got smaller. And kinder.

What are you looking forward to when restrictions are lifted?

Supporting our wonderful Victorian hospitality and tourism industry. Heading to some lovely regional areas, going on Puffing Billy, and most importantly, spending precious time with loved ones.

And what are you looking forward to when the Neighbourhood Centre re-opens?

I'm most looking forward to seeing the smiles and having contact and chats with our lovely members.

Rosie Carolane

Aged in her 50s

What does life look like for you under lockdown?

Compared to others, I feel fortunate. Our kids have still got jobs, I have a garden to work in, a dog to walk for exercise and love craft so have much to keep me occupied. I find myself reflecting more on our State and Country and what the future holds for our kids.

What has been the most difficult thing to cope with during this time?

Not being able to see family and close friends, even for short or spontaneous visits, it seems unnatural.

Also not being able to visit or help out my 82 year old mother who is on her own up in the country. I haven't seen her since Christmas and I sometimes wonder how cheated I would feel if I wasn't able to again.

Have you been working on any ISO projects?

Lots and lots of craft which includes mask making for family and neighbours, costumes and clothes for my grand-daughter, and knitting socks for friends and families birthdays.



OUR MEMBERS

I have also spent the most hours ever working in the garden this year and sorting out cupboards in the house.

What have you learnt during this time?

I feel fortunate to live in a street and indeed a community where there is a strong social connection. However, I feel these bonds have only been strengthened during this shutdown. The concern and awareness of our neighbours and in particular towards the elderly, people on their own, and local businesses, has been heart warming and reinforces the importance of knowing your local neighbourhood and supporting them during these difficult times.

What are you looking forward to when restrictions are lifted?

I am so looking forward to having family visit and being able to visit them. To be able to hug close friends and family without feeling that it's wrong. To see people's faces and see them SMILE is something I can't wait for. And on a purely vain note, to wear lipstick again!

And what are you looking forward to when the Neighbourhood Centre re-opens?

I love seeing the window display as it's changed fairly frequently but also the recommencement of all the classes. I've done a few classes at the Centre but I know for a lot of people they're a real mainstay.

Betsie Mineur

Aged in her 70s

What does life look like for you under lockdown?

For us lockdown hasn't been too bad actually. We do all we can for the common good and hope to get off to a fresh start in 2021.

What has been the most difficult thing to cope with during this time?

I guess like every other older person you tend to feel a bit more vulnerable even though we think of ourselves being fit and healthy. Missing our grandchildren and family is hard. We keep in touch often, and I'm saving up all the hugs! Thinking of all the families who've lost loved ones makes me so sad. One of my sisters died during the lockdown in Tasmania, not of Covid, but it was very hard not being able to be with family.

Have you been working on any iso projects?

There's been a big project happening in the back garden. My husband Rudi has been landscaping and laying blue stone blocks and pavers sourced from next door and putting down some instant lawn. I've kept the cups of tea and food happening and anything I could help him with. It looks fabulous. I spend some time each day walking and always have a jigsaw on the go and love to cook and bake.

What have you learnt during this time?



We've learned that life is so precious and how lucky we are living in this neighbourhood of Surrey Hills. We're surrounded by gorgeous neighbours and if you need help it's out there. I think we live in a very special street where we know everyone. It's friendly and there are lots of kids and that's real bonus.

What are you looking forward to when restrictions are lifted?

When restrictions are lifted family comes first. Sharing meals and catching up on their lives is what is most important. Having friends over for a cuppa and a glass of wine around a pit fire in the yard when the weather warms up is surely something to look forward to.

And what are you looking forward to when the Neighbourhood Centre re-opens?

I'm very much looking forward to the Centre re-opening so we can resume our Monday walks. We're a friendly bunch so there will be lots of catching up to do. Same for our monthly book club chats.

Richard Gertzel

Aged in his 90s

What does life look like for you under lockdown?

I live on my own so the lockdown is a bit restrictive. I am re-reading some of my books. I have a large garden to look after and that keeps me busy. I'm very healthy and want to stay that way. I've got to survive this virus or I won't get to 100. I trade shares so that hasn't changed, but the virus has ruined the market.

What has been the most difficult thing to cope with during this time?

Boredom!

Have you been working on any iso projects?

I've been doing my tax return. I've been procrastinating a bit waiting on bank statements. This year my financial position will be weakened because of the state of the share market.

What have you learnt during this time?

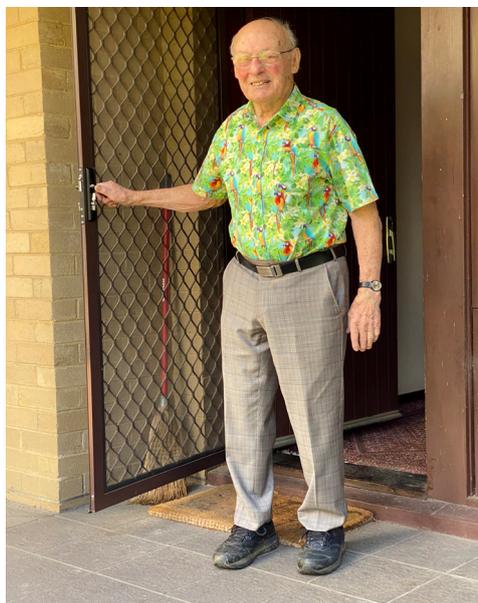
I have a rule for share trading. If shares drop 2%, sell. I didn't. I've learned that I should follow my rules and exercise more control.

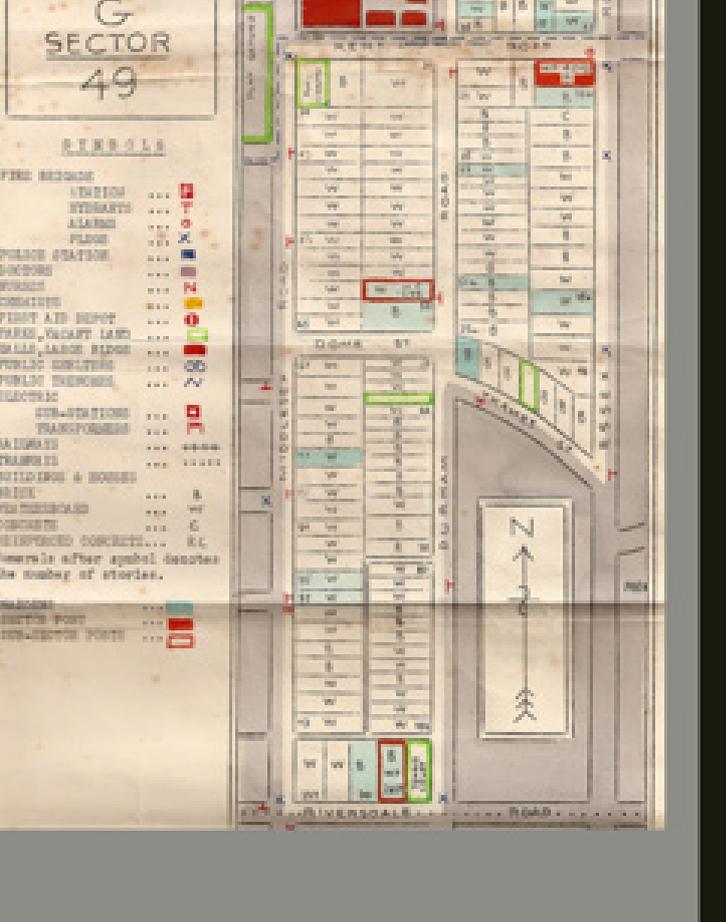
What are you looking forward to when restrictions are lifted?

I want to travel again. Last year I went to Sydney, Perth and Hobart. It'll be years before I travel overseas again.

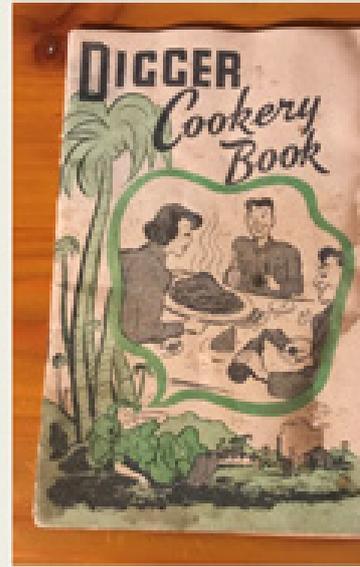
And what are you looking forward to when the Neighbourhood Centre re-opens?

And what are you looking forward to when the Neighbourhood Centre re-opens?social hub. I'm looking forward to classes re-starting at the Centre. I like catching up with people. We'll have a lot to talk about.





Don't be an Onlooker - Be in the Fight...



Our current collecting focus – Material about local WW2 servicemen and women and ephemera from the period. We welcome any information or donations – contact is Chris Lobb at chris.l.lobb@gmail.com



The amount of activity of both the Surrey Hills Historical Society and the volunteer group working with the local history collection has been severely curtailed. At the end of December, we had no idea that we would barely return before restrictions and common sense brought an end to work on site.

28 ARUNDEL CRES, S. HILLS
 MARGARET PICKEN - 9
 WOODARDS ~ B' BURN

SUE BARNETT

7

SURREY HILLS NEIGHBOURHOOD CENTRE HERITAGE COLLECTION

It has also meant that the self-guided walk down Union Road, launched late last year, has not been widely publicised and currently languishes locked up in the Centre. Fortunately, some aspects of our work have continued 'behind the scenes'.

Two special COVID editions of the Surrey Hills Historical Society newsletter have been compiled and another is in preparation for issue in late November. These are considerably longer than the usual with comprehensive articles on a variety of local subjects. If there are any Centre members who do not regularly get this newsletter and would like to be added to the email distribution list, please contact me at heritage@surreyhillsnc.org.au.

We have continued to receive and process donations from the public. These usually come as a result of contact directly through the Centre, via the Victorian Collections website or comments on Surrey Hills History Facebook. I would like to talk briefly about two significant and large donations.

Just before we all went back into lockdown, the collection received the generous donation of over 500 sketches in black ink on polyester drafting film of local homes. These came from Margaret Picken, a cartographic draftsman, who worked for a number of local real estate agents for over 20 years. Margaret's donation to our collection and those of other societies in Boroondara, Whitehorse and other municipalities is significant, not only because of the artistic merit of the sketches and as a documentation of the process, but as important historic records of our built heritage. The process of fully integrating these into the collection and uploading the individual records to the Victorian Collections website will be time-consuming. They will be linked to any other material we have on each property. It is already apparent that this collection includes properties that have been demolished or significantly altered. In some cases, we will also have photos of the properties, but in many cases, these will be the only visual image of them. They will become important records for family and house historians.

OUR PROGRAMS

Another important donation came from a couple in Union Road who inherited quite a number of boxes and suitcases which had belonged to much earlier residents. These had been stored in the roof space and required a lot of cleaning and sorting before they could be properly processed. Not all of the material was relevant to our collecting focus and was passed on to out-of-area primary schools, other historical societies and the Ephemera Society of Australia. I was also able to trace a descendant of the first family to occupy the house and pass on photos taken outside this area. We retained a very interesting collection including political ephemera relating to Thomas William Brennan (1900 –1966) a political journalist and editor of the Catholic newspaper, The Tribune, who was a member of the ALP and from 1945 to 1955 on its state executive. He was also part of the split in 1955 that saw the formation of DLP. This material helps fill a gap in the collection, which has relatively little relating to past local members of parliament.

Other material in this donation dated to the Second World War years. Thanks to the work of Sandra Dexter, we have a substantial collection of material relating to local WW1 servicemen, but relatively little about those from the area who served in WW2. We are keen to know about service men and women from Mont Albert and Surrey Hills. Chris Lobb is coordinating this project and can be contacted at chris.l.lobb@gmail.com

Second World War material had been designated as our collecting focus for 2020, but we are now also endeavouring to record how Covid-19 is affecting life in 3127. Any contributions of photos or reflections can be sent to heritage@surreyhillsnc.org.au

Lock down has resulted in a flurry of research enquiries – most relate to family or house history. Almost all of the research work that we undertake for the public draws upon the work of the late Alan Holt and his property registers. There are 4 volumes, which not only document the owner / occupant of most properties in 3127 at the beginning of each decade from 1890 to 1980, but some details about them and the house. These are unique and whilst every care is taken with them, they are become more fragile. We are looking for someone with excellent database skills and an eye for detail to create a searchable copy of these.

With 3127 straddling two municipalities, we endeavour to contribute to public events in both. This year's Whitehorse Heritage Week runs from 10-17 September on the theme of 'Hidden Heritage'. All the planned activities have had to be shelved or adapted to an online format. Our contribution 'Inside the Surrey Hills Collection' can be viewed at <https://www.whitehorse.vic.gov.au/heritage-week>

Finally, an update on progress towards the creation of a heritage facility as part of the Canterbury Community Precinct. After some delays, plans for the redevelopment of the three heritage-listed buildings adjacent to the Canterbury Gardens have gone to tender, with Harris HMC being awarded the project. It is anticipated that building work will commence in the last week of September. The heritage facility will be located in the former Canterbury Library (currently Playstation Occasional Care). This will facilitate proper care of the collections covering Balwyn, Canterbury and Surrey Hills-Mont Albert and the work of the heritage groups covering these suburbs.

We look forward to 2021 and again being able to interact with the public in person when on Mondays the volunteer team will be in the Cerini Room of The Cottage between 10am and 3pm.





FINANCIALS

I have pleasure in presenting the Financial Report for the Surrey Hills Neighbourhood Centre Inc for the year ended 30 June 2020, which highlights a surplus of \$49,068. To return a surplus in today's challenging environment represents sound financial management and adaptability of our staff, for which I would like to thank Shima Ibuki.

DEEPAK BHARADWAJ

DEEPAK BHARADWAJ

8 | TREASURER'S REPORT

As noted in last year's report, our core activities should be able to fund our operations with other sources just a supplement to our income. This is onerous given the unexpected situation faced by organisations the world over because of the COVID-19 pandemic which had social and economic impact on our operations this year.

Each year the Centre takes measures to redress the balance whilst ensuring our community continues to be supported through a strong program of activities and engagement opportunities. As a result, the Surrey Hills Neighbourhood Centre maintains its strong financial position with an enduring commitment to its community.

The Statement of Financial Performance shows:

Net Income from Operations:	\$20,698
Government Assistance (for COVID19 situation)	\$28,521
Other Income (Fundraising Activities)	\$ 4,554
Transfer to Special Projects Reserve	-\$ 4,705
Net Surplus for Year:	\$49,068

This year we were able to return a surplus over budget, despite a significant decline in our core activities, due to several financial assistance packages distributed by the Commonwealth and State governments. In particular, the JobKeeper and ATO's Business Booster COVID-19 package helped subsidise our operations. The Victorian Government's Business Support Fund would further assist our financial position as we use this to tide over the uncertain coming months when we return to the 'new normal'.

Overall, we saw a net income decline in our core activities with the onset of the pandemic, with Tutor Classes (-42%), Volunteer Classes (-78%), Playgroup Fees (-100%), and Room Hire (-93%). Social distancing rules implemented by the government decreased our ability to deliver at full capacity as we operated with limited participants and several classes cancelled during the last quarter. This naturally, and perhaps for the first time, reduced our staffing costs which were below budget.

In line with the Board's previous practice, the fund-raising surplus was transferred to a separate Reserve to be used for capital expenditure and special projects that help augment the Centre's capacity to offer a high quality service to the community. The 2019 Music Festival shortfall has been charged against the Festival's reserve.

Centre reserves comprise:	Members General Accumulated Funds:	\$237,427
	Festival Reserve:	\$ 14,071
	Special Projects Reserve:	\$ 13,284

The Centre maintains a sound financial position without any debt as we continue to operate in the best interests of our community. I am confident that we would be able to withstand any future financial pressures as long as we maintain financial discipline and remain adaptable.

I would like to take this opportunity to thank all the Board Members for their continued support as I take on this role from our outgoing Treasurer Walter Scharley ('Wally'), and especially Tim O'Leary for his valuable insights and guidance. I would also like to say a special thanks to Chris Young for his meticulous work and regular updates without which my task would have been difficult.

On behalf of the Board, I commend this Financial Report to our members.

Director:
A.R Ager CA, BEc
Registered Company Auditor

Assur Pty. Ltd.
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Level 1, 189 Coleman Parade,
Glen Waverley, VIC 3150
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Authorised Audit Company
No. 453122

Surrey Hills Neighbourhood Centre Inc

Independent Auditor's Report to the Members

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of Surrey Hills Neighbourhood Centre Inc (the association), which comprises the Statement by Members of the Committee, Income and Expenditure Statement, Balance Sheet as at 30 June 2020, a summary of significant accounting policies and the certification by members of the committee on the annual statements giving a true and fair view of the financial position and performance of the association.

In our opinion, the accompanying financial report presents fairly, in all material respects, the financial position of the association as at 30 June 2020 and [of] its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements and the requirements of the Associations Incorporation Reform Act 2012 and the Australian Charities and Not-for-profits Commission Act 2012.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the association to meet the requirements of Associations Incorporation Reform Act 2012 and the Australian Charities and Not-for-profits Commission Act 2012. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibilities of the Committee for the Financial Report

The committee is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the Associations Incorporation Reform Act 2012, the Australian Charities and Not-for-profits Commission Act 2012 and for such internal control as the committee determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the committee either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.



Surrey Hills Neighbourhood Centre Inc

Independent Auditor's Report to the Members

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee.
- Conclude on the appropriateness of the committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

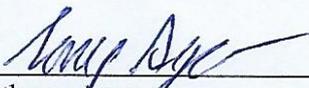
Signed on: 18TH AUGUST, 2020.

ASSUR PTY. LTD

ASSUR PTY LTD

Authorised Audit Company Number: 453122

Chartered Accountants



Anthony Ager
Director - Audit & Assurance
Chartered Accountant

Anthony Ager
Director - Audit & Assurance
Chartered Accountant

SURREY HILLS NEIGHBOURHOOD CENTRE INC.

Charity ABN: 85 629 719 592

STATEMENT BY THE BOARD

In the opinion of the Board of the Surrey Hills Neighbourhood Centre Inc. :

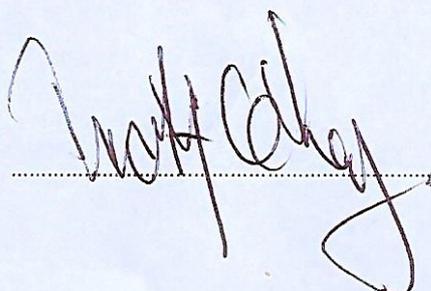
The Board has determined that the Association is not a reporting entity and that the financial statements have been prepared as a special purpose financial report.

The Statement of the Financial Performance is drawn up so as to give a true and fair view of the results of the Entity for the year ended 30 June 2020.

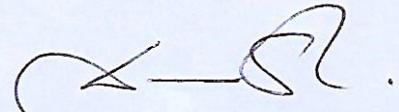
The Statement of Financial Position is drawn up so as to give a true and fair view of the state of affairs affairs of the Entity as at 30 June 2020

As at the date of this Statement that there are reasonable grounds to believe that the Entity will be able to pay its debts as and when they fall due.

This Statement is made in accordance with a resolution of the Board and is signed for and on behalf of the Board of the Surrey Hills Neighbourhood Centre Inc.

Signed: 

Dated:

Signed: Dated: 13th Aug 2020

SCHEDULE 1

Regulation 15

FORM 1

Associations Incorporation Reform Act 2012

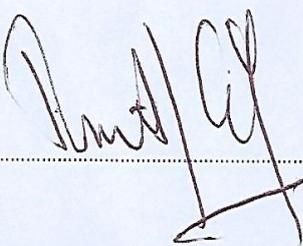
Sections 94(2)(b), 97(2)(b) and 100(2)(b)

This form is required to be provided to the members at the AGM with the association's accounts.

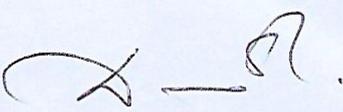
Annual statements give a true and fair view of the financial performance and position of incorporated association.

We, Timothy O'Leary and Deepak Bharadwaj, being members of the Board of the Surrey Hills Neighbourhood Centre Inc. certify that:

The statements attached to this certificate give a true and fair view of the financial performance and position of the Surrey Hills Neighbourhood Centre Inc. during and at the end of the financial year of the association ending 30 June 2020.

Signed: 

Dated:

Signed: 

Dated: 13th AUG '2020

SURREY HILLS NEIGHBOURHOOD CENTRE INC.
Charity ABN: 85 629 719 592
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 30 JUNE 2020

	<u>NOTE:</u>	<u>2020</u>	<u>2019</u>
<u>INCOME</u>			
Grants Received	2	\$ 158,128	\$ 152,809
Activities Income	3	\$ 132,978	\$ 142,775
General Income	4	\$ 42,969	\$ 46,602
Membership Fees		\$ 7,900	\$ 9,480
Interest Income		\$ 4,818	\$ 4,807
		<u>\$ 346,793</u>	<u>\$ 356,473</u>
<u>EXPENDITURE</u>			
Activities Costs	5	\$ 73,270	\$ 82,861
Administration Costs	6	\$ 16,088	\$ 15,261
Audit Fees		\$ 1,620	\$ 1,430
Bank Transaction Fees		\$ 3,439	\$ 3,495
Building Costs	7	\$ 10,981	\$ 13,930
Depreciation - Fixtures & Equipment		\$ 6,915	\$ 8,990
Depreciation - IT Development Costs		\$ 4,220	\$ 4,220
Insurance - General		\$ 2,252	\$ 2,132
Insurance - Worksafe		\$ 1,893	\$ 2,136
Lease Amortisation	14	\$ 1	\$ -
Printing Course Brochures		\$ 3,268	\$ 1,676
Staffing Costs	8	\$ 196,632	\$ 213,940
Utilities		\$ 5,516	\$ 6,027
		<u>\$ 326,095</u>	<u>\$ 356,098</u>
<u>NET OPERATING INCOME FOR YEAR</u>		<u>\$ 20,698</u>	<u>\$ 375</u>
<u>EXTRAORDINARY INCOME & EXPENSES</u>			
JobKeeper Support Received		\$ 42,000	\$ -
Less JobKeeper Top-Ups Paid		\$ (23,479)	\$ -
ATO Business Booster Received		\$ 10,000	\$ -
<u>NET EXTRAORDINARY INCOME</u>		<u>\$ 28,521</u>	<u>\$ -</u>
<u>OTHER INCOME & EXPENSES</u>			
Music Festival Surplus (Loss)		\$ (3,989)	\$ 1,878
Net Income from Fund Raising Activities		\$ 4,705	\$ 2,284
Heritage / Local History Projects	9	-\$ 151	\$ 1,027
<u>NET OTHER INCOME</u>		<u>\$ 565</u>	<u>\$ 5,189</u>
<u>NET INCOME FOR YEAR</u>		<u>\$ 49,784</u>	<u>\$ 5,564</u>
Less Transfer from Festival Reserve		-\$ 3,989	\$ 1,878
Less Transfer to Special Projects Reserve		\$ 4,705	\$ 1,929
<u>NET SURPLUS (LOSS) FOR YEAR</u>		<u>\$ 49,068</u>	<u>\$ 1,757</u>

FINANCIALS

SURREY HILLS NEIGHBOURHOOD CENTRE INC.

Charity ABN: 85 629 719 592

STATEMENT OF FINANCIAL POSITION

AS AT 30 JUNE 2020

	<u>NOTE:</u>	<u>2020</u>	<u>2019</u>
MEMBERS FUNDS			
Members General Accumulated Funds	10	\$ 237,427	\$ 188,359
Festival Reserve	11	\$ 14,071	\$ 18,060
Special Projects Reserve	12	\$ 13,284	\$ 9,140
		<u>\$ 264,782</u>	<u>\$ 215,559</u>
Represented by:			
CURRENT ASSETS			
Bank Accounts		\$ 55,804	\$ 38,319
Petty Cash Float		\$ 600	\$ 600
Cash on Hand		\$ 50	\$ 350
Accounts Receivable		\$ 1,188	\$ 1,912
Other Debtors		\$ 12,062	\$ -
Prepaid Expenses		\$ 3,282	\$ 2,847
		<u>\$ 72,986</u>	<u>\$ 44,028</u>
INVESTMENTS			
Cash on Deposit		\$ 81,712	\$ 66,856
Term Deposits		\$ 167,817	\$ 192,854
Shares at cost - Bendigo Community Bank		\$ 500	\$ 500
		<u>\$ 250,029</u>	<u>\$ 260,210</u>
FIXED ASSETS			
Fixtures & Equipment at written down value	13	\$ 29,659	\$ 29,681
IT Development Costs at written down value	13	\$ 723	\$ 4,943
Premises Lease - Right of Use at written down value	14	4	\$ -
		<u>\$ 30,386</u>	<u>\$ 34,624</u>
TOTAL ASSETS		\$ 353,401	\$ 338,862
LESS CURRENT LIABILITIES			
Sundry Creditors		\$ 6,713	\$ 19,945
Peppercorn Lease Liability		\$ 5	\$ -
Accrued Expenses		\$ 13,092	\$ 11,021
Income Received in Advance		\$ 20,806	\$ 26,343
Festival Funds in Advance		\$ 15,845	\$ 21,815
Grants Received in Advance		\$ 2,950	\$ 21,587
Annual Leave Accrued		\$ 16,641	\$ 13,069
Long Service Leave Accrued		\$ 10,179	\$ 9,523
Purchased Leave Accrued		\$ 2,388	\$ -
TOTAL LIABILITIES		<u>\$ 88,619</u>	<u>\$ 123,303</u>
NET ASSETS		<u>\$ 264,782</u>	<u>\$ 215,559</u>

SURREY HILLS NEIGHBOURHOOD CENTRE INC.
Charity ABN: 85 629 719 592
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020

Note 1

The Financial Statements are a special purpose financial report prepared to satisfy the financial reporting requirements of the Associations Incorporated Reform Act 2012.

The Surrey Hills Neighbourhood Centre Inc. is a Tier Two entity for the purposes of the Act. The Board has determined that the association is not a reporting entity.

The financial statement has been prepared in accordance with Australian Accounting Standards where applicable and material to the reporting of the entity.

The Financial statements are prepared on an accruals basis.

The Financial Statements are based on historical cost with no adjustment to reflect changing money values.

No value has been placed on donated goods or services provided to the entity.

Depreciation has been calculated on effective life of assets as determined by the Board.

Annual Leave for staff is valued on annual leave due but not yet taken as at balance date.

Long Service Leave for staff has been accrued based on years of service.

Purchased Leave for staff is valued on purchased leave due but not yet taken as at balance date.

Personal Leave (Sick leave) has not been accrued.

Under rules of mutuality, the entity is exempt from income tax on member's activities.

The community services lease of 155-157 Union Road has been capitalised at cost in accordance with AASB1058-8

This lease is amortised evenly over its duration.

(a) Events after the reporting period:

The Board is not aware of any matter or circumstance that may affect the operations of the association nor affect the results as disclosed in the financial statements.

The Board is not aware of any contingent liabilities as at the date of this report that would affect the financial position of the association.

Note 2

Grants Received

	<u>2020</u>	<u>2019</u>
City of Boroondara	\$ 57,990	\$ 56,627
Dept. of Health & Human Services	\$ 83,033	\$ 79,277
City of Boroondara Strength Training	\$ 17,105	\$ 16,905
Special Projects Grants		\$ -
	<u>\$ 158,128</u>	<u>\$ 152,809</u>

Note 3

Activities Income

Playgroup fees	\$ 1,430	\$ 5,394
ANZAC Day Service Contributions	\$ -	\$ 1,952
Fundraising Activities	\$ -	\$ 695
Class Fees	\$ 117,014	\$ 120,769
Volunteer Programmes	\$ 14,534	\$ 13,965
	<u>\$ 132,978</u>	<u>\$ 142,775</u>

SURREY HILLS NEIGHBOURHOOD CENTRE INC.
Charity ABN: 85 629 719 592
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020 - continued

Note 4

General Income

	<u>2020</u>	<u>2019</u>
Net Advertising Revenue - Neighbourhood News	\$ 1,719	\$ 1,455
Venue Rental Income	\$ 37,842	\$ 43,570
Centre Produced Book Sales	\$ 23	\$ -
Other Income	\$ 2,258	\$ -
Donation Income	\$ 1,050	\$ 1,500
Dividend income	\$ 77	\$ 77
Bendigo Bank Incentive Income	\$ -	\$ -
	<u>\$ 42,969</u>	<u>\$ 46,602</u>

Note 5

Activities Costs

Centre Activities Expenses	\$ 865	\$ 1,011
Miscellaneous Expenses	\$ -	\$ -
ANZAC Day Service Expenses	\$ -	\$ 936
Playgroup Expenses	\$ -	\$ 50
Tutor Expenses	\$ 70,624	\$ 76,684
Volunteer Led Program Expenses	\$ 1,781	\$ 4,180
	<u>\$ 73,270</u>	<u>\$ 82,861</u>

Note 6

Administration Costs

AGM, Committee and Registration Expenses	\$ 891	\$ 1,260
IT Expenses	\$ 5,404	\$ 4,837
Equipment Maintenance	\$ 133	\$ -
Office Supplies, Postage and Delivery costs	\$ 1,984	\$ 1,876
Subscriptions	\$ 969	\$ 933
Telephone	\$ 4,970	\$ 4,168
Gifts	\$ 561	\$ 493
Staff Recruitment Costs	\$ 906	\$ 674
Training and Conferences	\$ 270	\$ 1,020
	<u>\$ 16,088</u>	<u>\$ 15,261</u>

Note 7

Building Costs

Cleaning	\$ 7,122	\$ 8,931
Maintenance	\$ 1,146	\$ 507
Security & Caretaker Costs	\$ 2,713	\$ 4,492
	<u>\$ 10,981</u>	<u>\$ 13,930</u>

SURREY HILLS NEIGHBOURHOOD CENTRE INC.
Charity ABN: 85 629 719 592
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2020 - continued

	<u>2020</u>	<u>2019</u>
Note 8		
<u>Staffing Costs</u>		
Salaries	\$ 177,692	\$ 211,704
Superannuation	\$ 16,141	\$ 18,885
Casual Office Staff	\$ -	\$ 2,761
Annual Leave Accrual	\$ -	\$ (2,423)
Long Service Leave Accrual	\$ 2,799	\$ (8,258)
Reimbursement of Shared Staff Costs	\$ -	\$ (8,729)
	<u>\$ 196,632</u>	<u>\$ 213,940</u>
Note 9		
<u>Heritage / Local History Projects -</u>		
Donations and Revenue Received	\$ 165	\$ 1,062
Expenditure	\$ (316)	\$ (35)
Special Project Expenditure	\$ (4,722)	\$ (4,722)
Transfer from Heritage Grant Received	\$ 4,722	\$ 4,722
Net Surplus (Loss) on Heritage Projects	<u>\$ (151)</u>	<u>\$ 1,027</u>
Note 10		
<u>Members Accumulated Funds</u>		
Opening Balance	\$ 188,359	\$ 186,602
Add Surplus for year	\$ 49,068	\$ 1,757
	<u>\$ 237,427</u>	<u>\$ 188,359</u>
Note 11		
<u>Festival Reserve</u>		
Opening Balance	\$ 18,060	\$ 16,182
Transfer to/(from) Current Year Music Festival surplus	-\$ 3,989	\$ 1,878
Less Expenditure on long term benefits to Festival	\$ -	\$ -
Closing Balance	<u>\$ 14,071</u>	<u>\$ 18,060</u>
Note 12		
<u>Special Projects Reserve</u>		
Opening Balance	\$ 9,140	\$ 7,955
Transfer from Current Year Festival surplus	\$ 4,705	\$ 1,929
Expenditure offset against Reserve	\$ (561)	\$ (744)
Closing Balance	<u>\$ 13,284</u>	<u>\$ 9,140</u>
Note 13		
<u>Fixed Assets:</u>		
Fixtures & Equipment at written down value:		
Cost at start of year	\$ 103,129	\$ 128,608
Additions during year	\$ 6,893	\$ -
Write off cost of fully depreciated items	-	\$ (25,479)
Cost at end of year	<u>\$ 110,022</u>	<u>\$ 103,129</u>

Less Accumulated Depreciation	\$ 80,363	\$ 73,448
Written Down Value	\$ 29,659	\$ 29,681

IT Development Costs:

Cost at start of year	\$ 16,882	\$ 16,882
Additions during year	\$ -	\$ -
Cost at end of year	\$ 16,882	\$ 16,882
Less Accumulated Depreciation	\$ 16,159	\$ 11,939
Written Down Value	\$ 723	\$ 4,943

The development of the Centre's website and IT back office reporting system will be developed over a number of years. The benefit of the upgrade will be utilised over more than one year, the cost of the project will be written off over 4 years.

Note 14
Premises Lease - Right of Use:

Community Services Lease at Cost	\$5	\$0
Less Accumulated Amortisation	\$1	\$0
Written Down Value	\$ 4	\$ -

This lease is a five-year Community Services Lease granted by the Boroondara City Council for the five years from 1 July 2019 to 30 June 2024. The premises leased are those at 155-157 Union Road, Surrey Hills. This lease runs for four more years at a rental of \$1 per year including GST, and is for a community facility for the provision of Neighbourhood House activities. Boroondara City Council have assessed the current market rental value of the premises to be \$36,400 per annum plus GST.

Note 15
Re: You Matter:

In 2019 You Matter was established as a not-for-profit organisation organisation to provide valuable support to people fleeing domestic violence. The Centre agreed to auspice You Matter under a Memorandum of Understanding while it established itself. From October 2019 until May 2020 the Centre provided:

- Committee support: three Board Members served on the You Matter committee to offer their experience and expertise
- Banking facilities with Bendigo Bank
- Essential insurance cover under our policy with the Victorian Managed Insurance Authority (cover provided to Neighbourhood Centres at no cost by the Victorian Government)
- Administration and accounting support
- And the Centre acted as a drop-off point for donations of furnishings and household items.

The Centre's intention in auspicings You Matter was to support You Matter until it achieved independence. We have at no time intended that You Matter would be a source of either income or expense for the Centre. We maintained this auspicings arrangement until You Matter became incorporated in May 2020. This marked the end of our auspicings arrangement, and so the net funds held in the Centre's You Matter bank account were transferred to You Matter (Aus) Ltd and its Board.

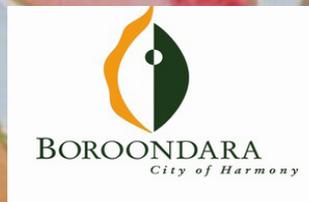
SURREY HILLS NEIGHBOURHOOD CENTRE INC.

Charity ABN: 85 629 719 592

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2020

	<u>2020</u>	<u>2019</u>
Cash Flows from Operating Activities		
Net Surplus excluding Investment Income per Statement of Financial Performance	\$ 44,250	-\$ 3,051
Adjustments to reconcile Net income to Net Cash provided by Operations:		
Increase (Decrease) in Accounts Receivable	\$ 725	\$ (470)
Prepaid Expenses	\$ (434)	\$ (93)
Festival Funds Received in Advance	\$ (5,970)	\$ 1,598
Increase in Accrued Expenses	\$ 2,071	\$ 895
Increase in Income in Advance	\$ (5,538)	\$ 741
Increase in Grants Received in Advance	\$ (18,637)	\$ 7,844
Increase in Lease Liability	\$ 5	\$ -
Increase in Annual Leave Accrual	\$ 3,572	\$ (2,423)
Increase in Long service Leave Accrued	\$ 656	\$ (8,258)
Increase in Purchased Leave Accrued	\$ 2,388	\$ -
Other Debtors	\$ (12,062)	
Other Creditors	\$ 280	
Payroll Superannuation Payable	\$ (156)	\$ -
Payroll PAYG Payable	\$ (8,916)	\$ 11,123
GST Payable	\$ (5,262)	\$ 1,347
Depreciation & Amortisation	\$ 11,136	\$ 13,210
Credit Card Debt	\$ 821	\$ (1,006)
Net Cash provided by Operating Activities	\$ 8,929	\$ 21,457
Cash Flows from Investing Activities		
Interest Income	\$ 4,818	\$ 4,807
Purchases of Plant & Equipment	-\$ 6,893	\$ -
Peppercorn Lease Established	-\$ 5	\$ -
Net Cash from Investing Activities	\$ (2,080)	\$ 4,807
Cash Flows from Financing Activities		
Transfers to Reserves	\$ 155	\$ 3,064
Net Increase (Decrease) in cash and cash equivalents	\$ 7,004	\$ 29,328
Cash and cash equivalents at beginning of year	\$ 298,979	\$ 269,651
Cash and cash equivalents at end of year	\$ 305,983	\$ 298,979



THANK YOU TO OUR PARTNERS

The Surrey Hills Neighbourhood Centre works alongside and receives generous financial and in-kind support from many organisations and businesses.